



Making Sense of Home Modifications and the A&D Waiver **TRAINING WORKBOOK**



Name: _____

Starbucks, Dunkin, or Local Mom and Pop?

Making Sense of Home Modifications and the A&D Waiver

Part Four - SPEC and EXAM

You've made it to the fourth training. Hopefully it hasn't been too painful. Pause the training and fill out this form as you go through the training.

Quick Recap

In the third training you focused on the Medicaid Rules as it pertains to Home Modifications. In this fourth training, we will be focused on the SPEC (Specification) and EXAM specifically.

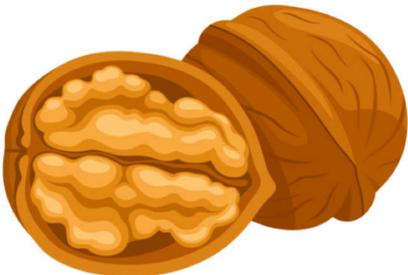
The SPEC

What is a SPEC? – The SPEC is a document which sets the scope of work for the environmental modification.

Evaluators across the state have different ways of creating their SPEC, but most of them will have similar components. List out those components below:

1. _____
2. _____
3. _____
4. _____
5. _____

Fill out the four parts that are included in the SPEC scope of work:



1.	
2.	
3.	
4.	

Name: _____

What is your favorite holiday?

Part 4 - SPEC & EXAM

The EXAM

Now it's time we discussed the inspection part of the process, also known as the EXAM.

This is the final piece to the puzzle and clearly states to all parties that the job has been completed.

Please checkmark all questions that are asked at this time:

- Is the modification **COMPLETE** for accessibility related items?
- Are there any **MAJOR** issues with accessibility that need remedied?
- Are there any **MINOR** construction problems that may need remedied?
- Are there **OTHER CONSIDERATIONS** which should be considered on this case?
 - *Many things can change for a client during the time from initial SPEC to when the job is complete. Has anything changed?*

Mediation

In certain situations where a third opinion on a case is needed, there is the ability to request another Evaluator's involvement. Who has the authority to request this? Circle one of the following:



Name: _____

What is your favorite movie?

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Part Four - The Quiz

- 1) What is a SPEC?
 - a. A document which sets the scope of work for the environmental modification
 - b. A new slang term for taking selfies
 - c. The location of a tiny town named Whoville
 - d. All of the Above

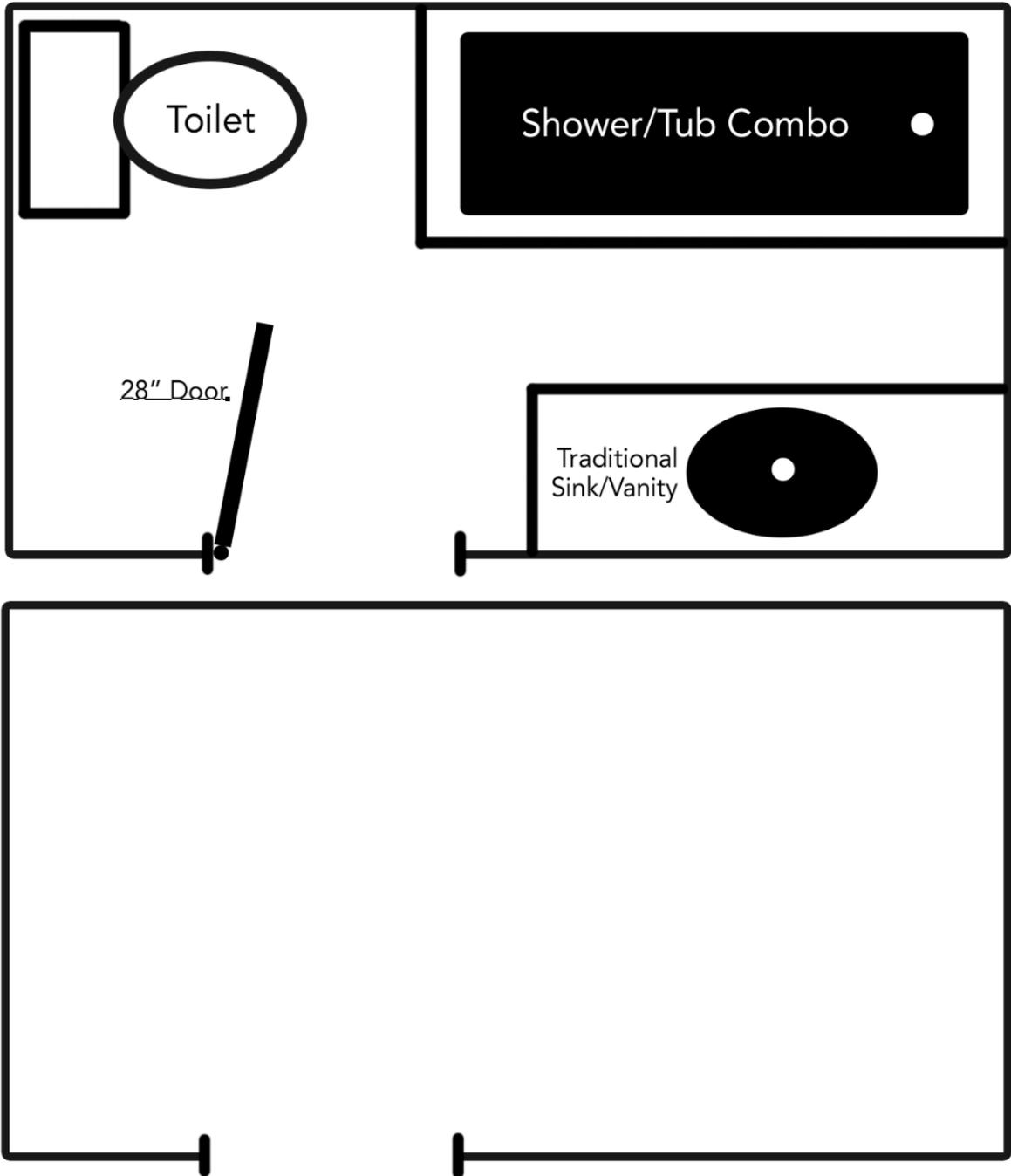
- 2) Which of these are considered part of a SPEC?
 - a. Bidding Instructions for Contractors
 - b. Written Job Specifications
 - c. Pictures of the Job Site
 - d. Drawings of the Job Site
 - e. Product Recommendations
 - f. All of the Above

- 3) True or False: An EXAM is the final piece of puzzle and indicates that the client is satisfied with the work?

- 4) What are four questions answered by doing an EXAM:

- 5) 5) Now that you've learned more about the SPECs and EXAMs, here is an open ended question to get your mind buzzing. Do you see a value in having a SPEC done for the client? Yes or no, take some time to write out your thoughts.?

- 6) Take 15 minutes to draw out a new plan for this bathroom. This is a typical bathroom that needs modified for a person that is wheelchair bound. What sort of modifications would you make to help this person access the shower, toilet, and sink more easily? Remember, there are **NO WRONG ANSWERS!** Look over the example bathroom and draw your version below.



You are all done! Remember to turn your workbook in to receive credit for this training.